

RES PARENT AND FAMILY ENGAGEMENT PLAN  
2018-2019

**Part I. General Expectations**

As a Title I school, **Ridgely Elementary** agrees to have programs, activities and procedures for the involvement of parents that are consistent with Title I, Part A Section 1118 of the Elementary and Secondary Education Act (ESEA) and the CCPS Parent Involvement Rules.

**Ridgely Elementary** School defines parent involvement as the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring-

- (A) that parents play an integral role in assisting their child’s learning;
- (B) that parents are encouraged to be actively involved in their child’s education at school;
- (C) that parents are full partners in their child’s education and are included, as appropriate in decision-making and on advisory

committees to assist in the education of their child.

**Ridgely Elementary School** accepts the Caroline County Public Schools Parent Involvement Rules and has aligned its school-level Parent Involvement Plan accordingly.

Title I Requirements	Activities/Actions/Initiatives	Date of Activities	Whom Should You Contact for more information?
<ul style="list-style-type: none"> <li>• <i>Parent Involvement Plan is developed with input from parents</i></li> </ul>	<ul style="list-style-type: none"> <li>• The plan is presented at the SIT Meeting, which has 2 parents on the team.</li> <li>• The plan is presented at the PTA Meeting and parent input is solicited.</li> <li>• Through school event evaluations, ideas from the parents are gathered regarding the parent involvement plan, evening activities, and Parent Involvement Budget.</li> </ul>	<p>January, 2019</p> <p>January, 2019</p> <p>On-going throughout the year</p>	<p>Principal Assistant Principal Office</p>
<ul style="list-style-type: none"> <li>• <i>This plan is distributed to all parents</i></li> </ul>	<ul style="list-style-type: none"> <li>• Parents will receive copies of the plan upon request as indicated in our October newsletter.</li> <li>• Plan will posted on the RES website</li> <li>• Parents will have access to copies of the plan at Parent Conferences.</li> <li>• Access to the full plan will be available on the Ridgely Elementary School website.</li> </ul>	<p>October, 2018</p> <p>November, 2018</p> <p>November 2017</p>	<p>Principal Assistant Principal</p>

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<ul style="list-style-type: none"> <li><i>Parents involved in the decisions regarding the spending of the parent involvement funds</i></li> <li><i>Develop with parents a written School-Parent Compact supporting instruction that is signed by all parents and kept at schools.</i></li> </ul>	<ul style="list-style-type: none"> <li>We will discuss the budget for Title I Parenting money at Back to School Night.</li> <li>Parent Advisory Committee meetings will be held to gather parent input regarding the Parent Involvement Plan and Parent Involvement Budget.</li> <li>The Parent Involvement Plan will be presented at the January PTA Meeting.</li> <li>Establish a committee to review and revise the RES Home/School Compact.</li> <li>The principal or his designee will review the Home School Compact with the PTA and invite feedback and suggestions.</li> </ul>	<p>September, 2018</p> <p>January, 2018 May, 2019</p> <p>January, 2018</p> <p>May, 2019</p> <p>May, 2019</p>	<p>Principal</p> <p>Principal Assistant Principal</p>
<p><b>Annual Meeting</b></p> <ul style="list-style-type: none"> <li><i>Schools convene parent meetings at least annually to inform parents of the school's role in implementing Title I, the parents' rights, and ways the school will provide for parental involvement.</i></li> </ul>	<ul style="list-style-type: none"> <li>All parents will be invited and encouraged to attend the Annual Title I Presentation at Back to School Night.</li> <li>Newsletter Announcements and website advertising will be sent out periodically.</li> <li>Reminder notices and meeting topics will be sent home in the monthly school newsletters and through phone announcements.</li> </ul>	<p>September, 2018</p> <p>Ongoing</p>	<p>Principal Assistant Principal</p>

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<p><b>Building Parental Capacity</b>  <i>1. Provide assistance to parents in understanding the State's academic content standards and student academic standards, State and local academic assessments, and the requirements of Title I.</i></p> <p><i>2. Provide materials and parent trainings/workshops to help parents improve their children's academic achievement</i></p>	<ul style="list-style-type: none"> <li>● The Maryland College and Career Readiness Curriculum will be available for parents. Individual appointments will be offered to explain the contents of the document.</li> <li>● During the Parent Nights, parents will learn about the Maryland College and Career Readiness Curriculum and how it drives instruction.</li> <li>● Pre-Kindergarten Teachers will conference with parents to explain curriculum and attempt to build partnerships.</li> <li>● Parents will be invited to conference with teachers a minimum of one time annually about curriculum and/or student progress.</li> </ul> <ul style="list-style-type: none"> <li>● Grade-level expectations will occur on two different occasions; Back to School Night and Parent Conferences</li> <li>● Academic Intervention and GT/HAP programs training is provided to parents of students attending Reading Intervention or GT/HAP.</li> <li>● Each parent will have multiple opportunities to participate in volunteer training.</li> <li>● Each curriculum night will offer parents some suggestions and/or activities to help children sharpen skills and succeed.</li> </ul>	<p>Ongoing</p> <p>Ongoing</p> <p>September, 2018 - Pre-K Orientation November 2018 - Conference Day</p> <p>September, 2018 and November, 2018 November, 2018</p> <p>Ongoing</p> <p>Ongoing</p>	<p>Principal Assistant Principal Reading Resource Teacher Math Resource Teacher</p> <p>Principal Assistant Principal</p>

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<p>3. Educate school personnel on how to work with parents as equal partners in their child's educational process</p> <p>4. Coordinate and integrate programs purposed to increase parent involvement such as the Judy Center, and other community resources like the Health Dept., Library, etc.</p> <p>5. Ensure information is presented in a format parents can understand and additional languages.</p>	<ul style="list-style-type: none"> <li>● Staff will attend training regarding techniques for communicating with parents. Topics include parent conferences, state testing, and forms of digital communication.</li> <li>● Parents are welcome to present grade-level appropriate activities, sharing their talents and skills with the students</li> <li>● Coordination is made with parents to volunteer in classrooms, recess and in the cafeteria during lunch.</li> <li>● We will hold a Parent Visitation Day during American Education Week.</li> <li>● We will hold a Grandparent Visitation Day in October.</li> <li>● Parents will be invited to attend and participate in both evening Band/Chorus Concerts.</li> <li>● Parents are invited to work with the counselor or share their careers at our school-wide Career Day.</li> <li>● Parents will be invited to participate in our 3 Family Reading Nights - PJ Story Night, Kindergarten Reading Night, Dr. Seuss Night</li> <li>● Students and parents are invited to participate in our Halloween Parade, which is coordinated with the Ridgely Town Office, police, and local businesses.</li> <li>● Fuel Up to Play 60 walk to school is open to students and parents. This program is provided in cooperation with the Ridgely Lions, Dairy Council and the NFL.</li> <li>● Parents are invited to attend Field Day activities and provide support and/or student encouragement throughout the program.</li> <li>● Muffins with Moms and Doughnuts with Dads activities early morning gatherings.</li> <li>● Parents will be invited to share in our Math/STEM Night</li> <li>● All major forms (e.g. lunch forms, calendars, newsletters, etc.) will be translated for parents and copies will be available in the office as needed.</li> <li>● The School Newsletter will contain a running list of dates, updated monthly, of school activities for the year.</li> <li>● School Messenger automated phone/email notifications will be made to parents regarding upcoming events.</li> </ul>	<p>Ongoing</p> <p>Ongoing</p> <p>September</p> <p>November, 2018</p> <p>October, 2018</p> <p>December 2018/May 2019</p> <p>April 2019</p> <p>October, November 2018 &amp; February, 2019</p> <p>October 2018</p> <p>October 2018</p> <p>May/June, 2019</p> <p>February, 2019</p> <p>January, 2019</p> <p>Ongoing</p> <p>Ongoing</p> <p>Weekly</p>	<p>Principal Assistant Principal Guidance Counselor RES Staff</p> <p>Administration</p> <p>Administration</p> <p>Administration Administration, Music Teacher Guidance Counselor RES Staff</p> <p>RES Staff Administration RES Staff</p> <p>RES Staff</p> <p>RES Staff</p> <p>Administration</p> <p>Stakeholder SIT Committee</p> <p>Administration Administration</p> <p>Administration</p> <p>Administration</p>

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<p>6. Provide full opportunities for participation of parents of students from diverse backgrounds.</p>	<ul style="list-style-type: none"> <li>● The Parent Involvement Plan will be condensed to a brochure or single page format to meet the needs of all parents.</li> <li>● Sign Language and Spanish speaking interpreters are available upon request to assist parents</li> <li>● Parents are able to participate in school field trips and volunteer in school-based activities (recess, lunch).</li> <li>● Implementation of cultural activities during National Hispanic Heritage Month and Black History Month Activities.</li> </ul>	<p>All Year</p> <p>October 2018 and February 2019</p>	<p>Administration</p>
<p><b>Review the Effectiveness</b></p> <ul style="list-style-type: none"> <li>● Review the effectiveness of the school parental involvement activities</li> </ul>	<ul style="list-style-type: none"> <li>● The school will conduct surveys after each parent involvement event.</li> <li>● The School Improvement team will revisit the parent involvement nights at their meetings to discuss pros/cons and how to improve the nights.</li> <li>● The Parent Advisory Committee will be consulted for input regarding the family nights. - The staff will discuss parent involvement nights and make suggestions for new innovative initiatives at our staff meetings.</li> <li>●</li> </ul>	<p>Each event has an evaluation Two times a year</p> <p>Fall/Spring</p>	<p>Administration</p>
<p><b>Parent Information Resource Center</b></p> <ul style="list-style-type: none"> <li>● School will inform parents about the existence of the Maryland Parent Information Resource Center. (PIRC)</li> </ul>	<ul style="list-style-type: none"> <li>➤ Pamphlets are available for distribution at the school's Parent Resource Center.</li> <li>➤ Highlights will appear in the principal's monthly newsletter encouraging the parent to take advantage of the Resource Center.</li> </ul>	<p>All year</p> <p>October 2018 and February 2018</p>	<p>Administration</p> <p>Administration</p>
<p><b>Other School-Level Parent Involvement Initiatives</b></p>	<ul style="list-style-type: none"> <li>● The RES Volunteer Program enables parents to help in various capacities within the school.</li> <li>● The PBIS program receives assistance from parents for the end of the year Terrier Activities.</li> </ul>	<p>Ongoing</p> <p>May/June 2019</p>	<p>Administration</p> <p>Volunteer Committee</p>